

PROPOSED FORM OF CONSTITUTION & BY-LAWS

— OF THE —

Western Canada Irrigation
Association



TO BE SUBMITTED AT THE
Fourteenth Annual Convention
at Lethbridge, Alberta
July 28, 29, & 30, 1920

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REFERENCE

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Mr. F. H. Peters has given notice of certain amendments and additions that it is desirable to make in the constitution of the association, and these amendments and additions have had the consideration of the executive committee. The amendments chiefly concern the basis of representation which has been extended somewhat to meet present day requirements and a division of the old form of constitution into two parts—constitution on by-laws. In the by-laws have been incorporated rules for the direction of the committees of credentials and resolutions, with regard to which no definite course of procedure had been given previously. These amendments will be submitted to the delegates on the opening day of the convention at Lethbridge, Alberta, which has been set for July 28, and the following days. The following is the text of the proposed new constitution and by-laws.

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CONSTITUTION AND BY-LAWS
— OF THE —
Western Canada Irrigation Association

CONSTITUTION

ARTICLE 1.—NAME

The Association shall be known as the "Western Canada Irrigation Association."

ARTICLE 2.—AREA

The area covered by the Association shall be that portion of Canada lying between the Eastern boundary of the Province of Saskatchewan and the Pacific Coast, including the Island of Vancouver.

ARTICLE 3.—OBJECTS

The objects of the Association shall be: (1) to promote and diffuse knowledge concerning irrigation and other uses of water throughout Western Canada; (2) to facilitate conference and deliberation among the people of the country concerning irrigation and related interests; and (3) to provide means of bringing the needs of the people and the country before the Provincial and Dominion Governments.

ARTICLE 4.—MEETINGS

Section 1. Regular annual sessions shall be held at such places as the Convention shall annually determine, the date of which shall subsequently be fixed by the Executive Committee.

Section 2. Special meetings of the Association or its officers and committees may be held at

times and places determined by the Association or its officers, and may be convened upon the call of the President or any other two officers.

ARTICLE 5.—OFFICERS

Section 1. The officers shall consist of an Hon. President, a President, a First Vice-President, a second Vice-President, an Executive Committee, and a Secretary-Treasurer.

Section 2. The officers shall serve for one year, or until their successors are elected, with exception of the Secretary-Treasurer (known as Permanent Secretary), who shall remain in office until removed by action of the Executive Committee.

Section 3. Vacancies from any cause may be filled by the officers at any meeting.

Section 4. The duties of these officers may at any time be prescribed by formal action of the Convention. In the absence of such action their duties shall be those implied by their designation and established by custom.

ARTICLE 6.—MEMBERSHIP

Section 1. The basis of representation shall be as follows:

His Excellency the Governor-General of Canada.

The Lieutenant-Governors of the Province of British Columbia, Saskatchewan and Alberta.

All members of the Dominion Parliament.

All members of the Legislative Assemblies of the Province of British Columbia, Saskatchewan and Alberta.

The Deputy heads of the Departments of Agriculture, Lands and Public Works of the Provinces

of British Columbia, Saskatchewan and Alberta.

Editors of Agricultural Journals published in Western Canada.

Two delegates representing each railway company operating in Western Canada.

Three delegates representing each irrigation company operating in the provinces of British Columbia, Saskatchewan or Alberta.

Three delegates to represent the Board of Trades of each incorporated Irrigation District.

One delegate representing each water-users' association in the provinces of British Columbia, Saskatchewan or Alberta.

Two delegates for each agricultural, horticultural, forestry or live stock association in the provinces of British Columbia, Saskatchewan and Alberta.

Two delegates for each municipal, village or rural organization in Western Canada.

Three delegates representing each Board of Trade or Chamber of Commerce in Western Canada.

Three delegates representing the Engineering Institute of Canada.

Three delegates representing the Association of Professional Engineers in Western Canada.

Three delegates representing each Dominion or Provincial Land Surveyors' Association in British Columbia, Alberta or Saskatchewan.

The President and the Dean of the Faculty of Agriculture of each of the Provincial Universities in Western Canada.

One delegate representing each experimental or demonstration farm maintained by the Dominion or Provincial Governments in Western Canada.

The Director of Reclamation Service of the Dominion.

All Provincial Irrigation Commissioners.

All members of Provincial Irrigation Councils in Western Canada.

The Dominion Superintendent of Forestry.

Two delegates from the Canadian Forestry Association.

Two delegates from the Canadian Commission of Conservation.

The permanent officers of the Association and such others as may from time to time be added by resolution at any meeting of the Association.

Section 2. Throughout each session of the Convention the Chairman of the Credentials Committee shall keep a list of the duly accredited delegates and shall hold same open to examination or call of the Convention, and such list shall constitute the membership of the body for that session.

Section 3. All bodies entitled to representation shall forward the name of their delegate or delegates to the secretary at as early a date as possible prior to the Convention.

ARTICLE 7.—FUND

The necessary funds for the purpose of the Convention shall be provided from contributions received by the Local Committees at points where the conventions are to be held; government grants and such other contributions as the officers may obtain.

ARTICLE 8.—AMENDMENTS

The Constitution or By-Laws may be amended by a two-thirds vote of the delegates at any annual Convention, provided notice of the proposed amendments shall be mailed to the Secretary at least three months prior to the Convention, and that notice of such amendment shall be incorporated in the Official Call.

BY-LAWS

EXECUTIVE COMMITTEE

Section 1. The Executive Committee shall consist of eight members. The Executive Committee shall act for the Association between Conventions, shall have power to initiate plans and meet emergencies, and shall report to the convention on the opening day of each session through the Permanent Secretary. The President and Vice-Presidents shall be ex-officio members of the Executive Committee.

Section 2. The Executive Committee shall annually appoint a Local Secretary and Treasurer who shall be residents of the city or town chosen for the following year's Convention. The duties of the Local Secretary Treasurer shall be the handling of arrangements and funds in connection with the forthcoming convention.

CREDENTIALS COMMITTEE

A Committee on Credentials consisting of three members shall be appointed by the Executive Committee at least ten days prior to each Convention. The Permanent Secretary shall be ex-officio a member of the Committee on Credentials. The duty of the Committee shall be:

(a) To receive from the Secretary prior to each Convention a certified number of distinctive official badges (or ribbons) marked "Delegate" and a book in which officially to register the names of all those in attendance at the Convention.

(b) To arrange that at least one member of the Committee having in his possession the badges and book, as above, be present at the place of holding every session of the Convention.

(c) To arrange to have examined and filed the credentials of all delegates to the Convention.

(d) To arrange to have officially registered in the book as above the name of every person in attendance at the Convention and to place a distinctive mark against the name of every person registered who has presented proper credentials as a delegate.

(e) To issue to every properly accredited delegate a distinctive badge marked "Delegate".

(f) To report to the Convention the total number of persons registered in attendance and the total number of accredited delegates.

(g) To return to the Permanent Secretary all badges marked "Delegate" which have not been issued.

RESOLUTIONS COMMITTEE

A Committee on Resolutions consisting of three members shall be appointed by the Chairman at the first session on the first day of each Convention. Their duties shall be:

(a) To receive all resolutions submitted to them in proper form and time.

(b) To consider, alter, amend, or combine any or all resolutions received, and to decide by ~~majority~~ vote of the Committee whether or no each resolution received, altered, amended or combined shall be reported to the Convention.

(c) To submit to the Convention at or before the last session every resolution received and state whether the Committee report the resolution as received, or whether the Committee decline to report it, or whether the Committee will report the resolution as, altered, amended, or combined. In this last event the Committee shall report the altered, amended or combined resolution immediately following the submission of the original resolution or resolutions.

VOTING AND RESOLUTIONS

Section 1. Each accredited delegate present at any Convention shall be entitled to one vote. The possession of an official badge marked "Delegate" shall be *prima-facie* evidence of the right to vote.

Section 2. Each body entitled to representation and each accredited delegate at the Convention shall have the privilege of submitting resolutions which insofar as possible should be mailed to the Secretary at least ten days before the opening of the Convention. In dealing with resolutions the following rules shall be followed:

(a) Except under a suspension of rules as hereinafter provided no resolution shall be debated or voted on by the Convention unless reported to the Convention by the Committee on Resolutions.

(b) No resolution shall be accepted by the Committee on Resolutions unless it is submitted

in writing and gives the names of the proposer and seconder.

(c) No resolution shall be accepted by the Committee on Resolutions at a later time than two hours prior to the opening of the last session of the Convention.

(d) By a majority vote of the accredited delegates present at any session of the Convention the rules regarding resolutions may be suspended and any resolution submitted from the floor by any accredited delegate to the Chairman in writing may be debated and voted on by the Convention.

SESSIONS

After the opening, each morning session shall be called to order at 9.30 a.m. and each afternoon session at 2.30 p.m. Unless otherwise directed by vote of the Convention, evening sessions or other events shall begin at 8.00 p.m. Morning sessions shall adjourn at 12.30 p.m. unless otherwise ordered by vote of the Convention.

All sessions shall open promptly.

Chairman

In the absence of the President at the time fixed for the opening the duty of calling to order shall devolve on the First Vice-President, and in his absence on the Second Vice-President, the Chairman of the Executive Committee, and the Secretary, in the order given. The above officers in the order named shall be the Chairman of the Convention.

Convention Rules

Any delegate or other member desiring to speak shall address the Chair, and unless called upon by name shall begin by giving his name and re-

sidence. Communications on subjects not entered in the program, shall be limited to five minutes, unless otherwise directed by vote of the Convention.

The time of the first speaker in the program of each daily session and that of each other speaker on the program and for discussion following each address shall be fixed by the Program Committee and stated on the program.

Subject to extension by the Chair, in debate or any resolution the mover and seconder shall be limited to 15 minutes each and each other speaker to five minutes.

For the convenience of the Convention and speakers, a bell will ring once three minutes before the close and twice at the close of the time allotted to each speaker on the program. In the course of discussion and in addresses not entered in the program, the bell will ring once one minute before the close and twice at the close of the time allotted to the speaker under these rules.

Any speaker rising to address the Convention who is in the employ whether by retainer or otherwise, of any public service corporation which is interested in the action or subjects of deliberation of this Convention, shall mention the fact and nature of such employment before proceeding to speak.

General

Excepting the decorations provided by the Convention, banners shall not be displayed, nor shall printed matter be distributed or sold in the auditorium without written authority from the Executive Committee.